



The Scottish Parliament
Pàrlamaid na h-Alba

Grievance Guidance for Witnesses

Stiùireadh air Cùisean-gearain airson Luchd-fianais

17 August 2018

Grievance Guidance for Witnesses

If you are called as a witness to an incident that has resulted in a grievance you are expected to:

- co-operate fully with the investigation;
- be truthful and objective when relating your version of events; and
- not divulge any information about the case to a third party.

If you wish, you may be assisted at any investigation meeting by your trade union representative or a work colleague.

If you discuss your participation in the grievance procedure with anyone not involved in the procedure or not assisting with the procedure, you may be subject to disciplinary action.

You will be provided with a copy of the note of the investigation meeting you have participated in and asked to confirm its veracity.

You should be aware that the complainant and respondent will be provided with a copy of all documents related to the complaint, including any witness statements.

Grievance Guidance for Witnesses (English only)

For further information contact:

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